

LIST OF REQUIRED DOCUMENTS | UNIVERSITY LOAN | LAU

1. Required Documents for a University Loan	
University loan application	To fill and sign
Declaration of good health	To fill and sign
Copy of ID card or individual civil register	3 months
Copy of student card	
Proof of residence: water/electricity bill or proof of residence delivered by municipality	
Photocopy of family civil register *	Less than 6 months
Transcript (if possible)	
If you are a 1 st year student, present the transcript for the last 3 years and official exam grades (IB, A level, Baccalaureate, etc) *	
Grades of past and current university years *	
Proof of income if you work (details below)	

2. Required Documents for Guarantor	
Guarantor's form	To fill and sign
Copy of ID card or individual civil register	3 months
Proof of residence: water/electricity bill or certificate of residence delivered by municipality	
Guarantor's proof of income (details below)	
Medical questionnaire *	
Photocopy of family civil register *	Less than 6 months

3. Proof of income for guarantor and student (should they be employed)
Employees: Salary certificate authenticated by HR holding the company's Commercial Register number and the last 3 pay slips *
Self-employed:
Recent tax declaration reports (3 years) *
Statement of Account (minimum 1 year)
Personal financial declaration *
Syndicate card (if available)
Independent workers:
Statement of Account covering current year
Commercial Register certificate
Commercial Circular/ Company bylaws
Last 3 years' financial statement *
Board of Directors' minutes of general meeting on the election of the members and Chief Executive Officer for joint-stock companies *

*Not mandatory